

## **CABINET MEMBER FOR RESOURCES**

RECORD OF DECISIONS taken by the Cabinet Member for Resources, Councillor Lee Mason, at his meeting held on Thursday, 12 March 2015 at 10.00 am at the The Executive Meeting Room - Third Floor, The Guildhall

### **Present**

Councillor Lee Mason (in the chair)

Councillor Hugh Mason  
Councillor David Horne  
Councillor Colin Galloway

### **Officers Present**

Louise Wilders, Head of Customer, Community and Democratic Services  
Mandy Lindley, Third Sector Partnership and Commissioning Manager  
Sue Page, Finance Manager

Councillor Lee Mason welcomed the opposition spokespersons and officers to the meeting.

#### **1. Apologies for Absence (AI 1)**

There were no apologies for absence.

#### **2. Declaration of Members' Interests (AI 2)**

There were no declarations of members' interests.

#### **3. Grants Allocation (AI 3)**

(TAKE IN REPORT)

Mandy Lindley introduced the report and explained that its purpose is to make recommendations on the allocation of funding for the Voluntary & Community Sector in the grant year 2015/16. The allocations had been thoroughly discussed as part of the budget setting process but were formalised through Resources portfolio.

She explained that due to budget savings grant funding has been reduced across the board over the past five years and that organisations were aware that funding was reducing. Organisations are being encouraged to apply for alternative funding from other bodies such as the Hampshire Isle of Wight Community Foundation - especially where the amounts sought are lower than

£2,000. Appendices 1, 2 and 3 set out the proposed allocation of funding for 2015/16.

**DECISION:**

**That the Resources Portfolio Holder agrees the allocation of funding for 2015/2016 in appendices 1-3 of the report.**

**4. Monitoring of the Third Quarter 2014/15 Revenue Cash Limits and Capital Programme (Information) (AI 4)**

(TAKE IN REPORT and Appendices A and B)

Sue Page, Finance Manager, introduced the report which informs the Cabinet Member and Opposition Spokespersons of the forecast revenue expenditure for the year (Appendix A) compared with the cash limited budget and the forecast capital expenditure (Appendix B) against the revised capital programme for the Resources portfolio.

The Finance Manager explained that some remedial action had been required to deal with overspends. Paragraph 6.3 sets out the contributions of £313,000 to the reserve and 6.4 details the approvals against this reserve. After taking these into account, the uncommitted balance remaining on the portfolio reserve is £319,800. However, £296,000 of the commitments in this reserve fall in the 2015/16 year.

Members were pleased to note that Legal services income has continued to improve.

**The information in the report was noted by the Cabinet Member.**

**5. Exclusion of Press and Public (AI 5)**

It was proposed by Councillor Lee Mason seconded by Councillor Hugh Mason that in view of the contents of the appendix to the following item on the agenda the meeting moves into exempt session. This was agreed.

**RESOLVED that under the provisions of Section 100A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded for the consideration of the following items on the grounds that the reports contain information defined as exempt in Part 1 of Schedule 12A to the Local Government Act 1972**

**6. Members Support (Information) (AI 6)**

(TAKE IN REPORT and exempt appendix)

Louise Wilders, Head of Customer, Community and Democratic Services (CCDS), introduced the report which updated members on the consultation and review that had been undertaken on the support provided to elected members. The consultation and review indicated that the work required by the Members' support team had decreased as members became more proficient with available technology. Work undertaken by an analyst is detailed in exempt Appendix 1.

The formal process for reducing staff in Members' Services is set out in paragraph 3.1 of the report.

3.2.2 of the report sets out proposals that from the start of the 2015 Municipal Year,

- Any elected members requiring diary management from the Members' Support Team will allow their diaries to be managed via the Outlook calendar system
- With the exception of Full Council papers and Cabinet, printing and copying requests will be by exception.

During discussion the following matters were raised

- Members felt it would be useful to have a directory of who to contact in relation to types of query received from constituents.
- It was confirmed that all elected members are automatically set up with PCC email addresses
- Members said it was useful to be able to look up postcodes and wanted this facility to continue to be available to them in one form or another.
- Issues on IT should be addressed in the first instance to the Head of CCDS.

It was proposed by Councillor Lee Mason seconded by Councillor Hugh Mason that the meeting continue in open session and this was agreed.

**Changes to the roles of Members' Services staff (and that these would be communicated to each political group) were noted by the Cabinet Member..**

The meeting concluded at 11.10 am.

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Councillor Lee Mason  
Cabinet Member for Resources